

PART-II

(To be filled in by the teacher himself/herself)

1) Improvement of professional competence

(i) Additional qualification/training acquired/refresher courses attended in India or abroad: _____

(ii) Participation in summer schools/workshops/seminars/symposia etc.: _____

(iii) Refresher courses/orientation programmes attended: _____

2) Membership of professional societies and officers held:

(i) _____

(ii) _____

(iii) _____

3) What were the priority areas of work during the year (teaching, research, extension, administration, consultancy etc starting with highest and indicate percentage of time approximately allotted to each priority area) Normally you should not assigned more than three priority areas-

(i) _____

(ii) _____

(iii) _____

(a) TEACHING

1) Teaching assignments during the year (including compulsory educational tours)

i) Teaching

Under-graduate					
Course taught					
Semester	Course No.	Credit hours	Contact hours	Name(s) of the teacher(s) if taught jointly	Advisory work contact hours
1	2	3	4	5	6
I.					
II.					
Post-graduate					
I					
II					

ii) Educational Tours

Semester	UG/PG	Places/Institutions	Duration of tour
I			
II			

2. Thesis completed by the teacher under ^{his/her} the supervision (give title of the thesis and name of the student).

Sr. No.	Name of student	M.Sc./Ph.D.	Title of the thesis

3. Number of Post-graduate students presently working with the teacher:

	Continuing from previous year	Allotted during the year
M.V.Sc.		
Ph.D.		

4. Member of the Students "Advisory Committee" (Give number)

	Continuing from previous year	Allotted during the year
M.V.Sc.		
Ph.D.		

5. Details of laboratory/course development, new teaching aids, practical manuals, innovations etc. done during the year under report:

i) Have the teaching plan/ synopsis of the lectures and reading material been supplied to the students? _____

ii) Details of the participation in:

- a. Internal evaluation works _____
- b. External evaluation works _____
- c. Paper setting assignments _____
- d. Conduct of exams _____
- e. Evaluation of dissertation etc. _____

iii) Innovations/contributions in teaching during the year:

- a. designing of the curriculum _____
- b. teaching methods _____
- c. evaluation methods _____
- d. preparation teaching/ practical manuals _____
- e. any other _____

6. Participation in extra-curricular activities (Please give a short of contribution too)

- a. Department /college /university _____
- b. Co-curricular activities _____
- c. Enrichment of campus life (Hostel, sports, / games and cultural activities) _____
- d. Student welfare and discipline _____
- e. Any other _____

b) Research

1. Area of Research

2. Research projects currently in hand (Please give the title of the projects)

S.No.	Title of the project	PI or Co PI	Funding source	Budget in Lacs	Year of start and duration

3. Research Publications (Published/accepted) in referred journals (along with letter of acceptance) (Please enclose list)

4. Research projects prepared / submitted during the year
(Please give the title of the project and name of the funding agency)

1. _____
2. _____

5. Editorship of the journal etc. _____

6. New findings /recommendations made during the year _____

7. Patents, if any during the year _____

c) EXTENSION EDUCATION

1. Position Held/ leadership role played during the year
2. Extension projects currently in hand

S.No.	Title of the project	PI or Co PI	Funding source	Budget in Lacs	Year of start and duration

3. In-service training of Extension personnel / and or training of farmers, lectures delivered in specialized training, including the farmers camp, short duration training courses, demonstration at Kisan Melas, individual consultations, radio talk telecast etc.

S.No.	Name of the program	period	No of lectures delivered	No of participants

4. Other extension education activities

- i. Extension paper published _____
- ii. Adaptive research _____
- iii. Field demonstrations _____

4) Expert Services

1. Expert services undertaken in particular (including clinics, ambulatory clinics, laboratory services, post-mortem duty, farm management, dairy plant management, expert visits, Disease outbreaks) _____

5) Miscellaneous

1. Details of contribution to administration _____

2. Other Assignments given by the university, College during the year under report _____
3. Liaison/ collaboration with national/ international bodies/agencies _____

- a. Any other information i.e. services/duties performed in difficult/remote/backward areas and awards, rewards, recognition etc. _____

6) Salient Achievements

State in brief an assessment of your performance indication:

1. Achievements
2. Difficulties Faced
3. Suggestions for improvement

Date _____

Signature of the teacher

Part III

Comments of the Head of the Department/Associate Director/Scientist Incharge/ program coordinator whose administrative control the scientist/ teacher has been working during the year.

	Outstanding	Very Good	Good	Average	Below average	Poor
1. Intellect						
2. Personal Qualities						
a. Personal and general behaviour						
b. Initiative						
c. Sense of responsibility						
d. Self Reliance						
e. amenability to discipline						
f. Punctuality						
g. Co-Operative and team spirit						
h. Devotion to duty						
3. Professional Ability						
a. Theoretical ability						
b. practical ability						
c. Originality						
d. Problem solving quality						
e. Scientific dependability						
f. Power of Oral Presentation						
g. Power of written expression						
h. General Professional Knowledge						
A. Teaching						
i. Lecture ability						
ii. use of audio-visual aids						
iii. Research Guidance						
iv. Attitude towards students						

v. Extra-curricular activity						
vi. Ability to control students						
B. Extension Education work						
i. Field Extension work						
ii. Training						
iii. Transfer of technology						
iv. Communication						
v. Linkage with development agencies						
vi. Any Other						
Organizational Ability						
a. administrative adjustment and foresight						
b. readiness to take decisions						
Ability to lead and get the best out of the subordinates						
Group work						
Relation with Non-officials						

Special Skills

- a.
- b.
- c.

6. Integrity

7. Assessment of the professional Integrity

Name of the official reported upon

Signature of the reporting officer